

Notes: areas for edit, and instructions are recorded in red in this template.

The Disaster Recovery– Tourism Package is jointly funded by the [insert agency] governments under Category xx of the Disaster Recovery Funding Arrangements to support the recovery and enduring resilience of the tourism industry heavily impacted by the [insert disaster reference].

# Disaster Recovery– Tourism Package [insert name]

## Overview

Package Description	s 47C [redacted]
Eligible Local Government Areas (LGA)	[insert eligible applicants] [provide relevant parameters]
Eligible Disasters	[insert eligible disasters – e.g. DRFA activated disaster s 47C [redacted]]
Administered [or delivered] by	[insert agency administering the package funding]
Timeframe	s 47C [redacted]
More information	Email: [insert contact]

s 47C

[REDACTED]

# PART A – OVERVIEW AND OBJECTIVES

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## 1. Purpose

The Disaster Recovery – Tourism Package (the package) provides joint Commonwealth-State financial assistance [insert disaster reference].

s 47C



## 2. Objectives

s 47C



## 3. Outcomes

s 47C



## 4. Timeframes

Key dates:

- Application submissions due to [insert administrator/deliverer] by close of business [insert date]
- Approved initiatives/activities must be completed by [insert date]
- Close out reports due to [insert administrator/deliverer] within three months of completing the initiative/activity and by no later than [insert date]
- Approvals will be finalised by [insert date]

s 47C



## 5. Funding

OFFICIAL

The level of assistance provided under these recovery grants should be commensurate with the severity of disaster and community recovery needs. s 47C

[Redacted text block]

[Redacted text block]

[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]		
[Redacted]	[Redacted]		

s 47C [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

## 6. Eligibility criteria

### 6.1. Eligible applicants

[insert parameters for eligibility – dependent on affected areas and nature of disaster]

s 47C [Redacted]

[Redacted]

s 47C

## 6.2. Eligible initiatives or activities

[insert parameters for eligibility – dependent on affected areas and nature of disaster]

s 47C

## 6.3. Ineligible initiatives or activities

[insert parameters for eligibility – dependent on affected areas and nature of disaster]

## 6.4. Eligible costs

[insert parameters for eligibility – dependent on affected areas and nature of disaster]

s 47C

## 6.5. Ineligible costs

[insert parameters for eligibility – dependent on affected areas and nature of disaster]

s 47C

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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47C [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

# PART B – APPLICATION PROCESS AND SERVICE MODEL

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## 7. Application requirements

s 47C [Redacted]

[Redacted]

[Redacted]

### 7.2. Application Forms

Application forms must be completed in full and submitted to [insert agency name] via [insert contact information] by the defined submission deadline.

s 47C [Redacted]

[Redacted]

## 8. Assessment

s 47C [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

s [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

s 47C [REDACTED]

## 9. Approved initiatives or activities

### 9.1. Detailed design review

s 47C [REDACTED]

### 9.2. Progress reporting and progress claims

s 47C [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

### 9.3. Initiative or activity acquittal report

s 47C [REDACTED]

[REDACTED]

[REDACTED]



s 47C

DRAFT

## PART C - GOVERNANCE

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47C

[REDACTED]

### 13. Record keeping

All agencies must keep an accurate audit trail. DRFA records must be available for seven years from the end of the financial year the claim is acquitted by the Australian Government. For assurance purposes, the Australian Government may at any time, request documentation from agencies to evidence the State's compliance with any aspect of the DRFA. This may include, but not be limited to, access to project level information, to confirm acquittal in accordance with the DRFA.

### 14. Monitoring and evaluation

The package will be evaluated against a series of key evaluation questions which cover the domains of appropriateness, effectiveness, efficiency, impact and sustainability.

[DPC are currently working on the Recovery Guidelines to support this]

### 15. Assurance activities

Agencies/applicants may be required to provide documentation to support any assurance activities. These assurance activities may include, but are not limited to:

- audit, site visits or inspections
- obtaining relevant documentary evidence to support estimated reconstruction costs and or value for money assessments

- verification reviews on measures or projects.
- Compliance with legislative and policy requirements

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47C [redacted]

[redacted]

[redacted]

## 18. Public acknowledgement of joint State and Australian Government assistance

Public acknowledgement of joint Commonwealth and State DRFA assistance is required according to the Commonwealth Guidelines available at <https://www.disasterassist.gov.au/disaster-arrangements/disaster-recovery-funding-arrangements>.

The announcement of an eligible measure/s will occur as a joint media statement unless otherwise agreed by the Commonwealth.

In addition, prior agreement must be reached with the Commonwealth on the nature and content of any subsequent events, announcements, promotional material or publicity relating to an eligible measure under the arrangements. This includes but is not limited to media releases, events, social media, signage and advertising.

As the program is being delivered, the applicant will identify announcement, progress and finalisation of program media opportunities. The applicant will communicate these opportunities to [insert agency] which will advise [relevant agencies].

Each applicant is responsible for organisation and drafting of media events and associated materials. [insert agency] will oversee approval of these media events and associated materials for government agencies and councils, in consultation with [relevant agencies].and the [relevant agencies].

All media events and materials (initial and subsequent) must adhere to [insert defined requirements]

## 19. Certification

All submissions, including progress reports, must be certified by the applicant in line with its delegations.

**For more information:**

[insert contact]

**T** [insert contact]

**E** [insert contact]

**W** [insert contact]